

## EXECUTIVE SUMMARY

### Recommendation for Additional Spending Authority AG20-036 – Instructional Materials Five – Year Plan School Year 2020-2025

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the Additional Spending Authority for the Five (5) Year Instructional Materials Implementation plan resulting from the revised Florida instructional materials adoption schedule for adoption years 2019-2020 through 2024-2025. The item was approved at the Regular School Board Meeting on March 19, 2019, under item FF-1, with an approved spending authority of \$8,563,278.

The additional spending authority being requested is \$2,424,541.

#### **Goods/Services Description**

##### **Responsible: Innovative Learning**

This plan includes the purchase of gap materials while also purchasing specific curriculum area materials. Florida Statute 1006.40(5) requires multiple steps in the approval process to ensure input from all stakeholders, which includes:

- Online access to student editions of the committee recommended instructional materials for twenty (20) days.
- An open, noticed Public Hearing during which the public may comment on the recommended instructional materials (February 5, 2019).
- An open, notice School Board Meeting to approve an annual instructional materials plan to identify any instructional materials that will be purchased through the District's instructional materials review process (March 19, 2019).

#### **Procurement Method**

##### **Responsible: PWS**

According to Purchasing Policy 3320, Part 2, H: “The requirement of requesting competitive solicitations from three (3) or more sources is hereby waived as authorized by chapter 6A-1.012 (F.A.C.) State Board of Education Administrative rules for the purchase of educational services and any type of copyrighted materials.”

#### **Financial Impact**

##### **Responsible: PWS and Innovative Learning**

The additional total spending authority being requested is \$2,424,541 as detailed below. The funding will be taken from the Florida Department of Education categorical instructional materials allocation.

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**Explanation:**

- 1) The need for additional spending authority results from unforeseen additional instructional materials and their digital counterparts that are needed to fill in the remaining gap years for mathematics, as well as additional materials for Dual Language programs, all needed for eLearning due to COVID-19. The items include HMH Math Algebra 2 and Geometry Honors, Study Edge (Algebra Nation), Dual Language Go Math in Spanish, and Teacher Created Materials for Dual Language Social Studies. There are additional invoices for the STEMScopes deferred payment year three (3), as well as freight that was not included in the Board item for World Language adoption.

<b>Instructional and Digital Materials</b>	<b>Reason</b>	<b>Cost</b>
HMH Mathematics/Alg. 2 and Geom. Honors	Not included in the original gap purchase for School Year (SY) 2019-2020 through SY 2021-2022. SY 2019-2020 was given to the District for free and discovered because of needing the digital access to content SY 2020-2021 and SY 2021-2022.	\$454,500
Study Edge Algebra Nation Mathematics	Algebra Nation math supplemental workbook added after the math adoption SY 2016-2017. Still used for Algebra 1 and Geometry. Continued purchase for gap years. This purchase the District did not make for the entire three (3) year gap timeline.	\$294,395
HMH Dual Language Mathematics	Not included in the original gap purchase for SY 2019-2020 through SY 2021-2022 so the District needs to purchase annually until the next math adoption cycle in SY 2022-2023. There is an increase in Dual Language classrooms, so this amount does increase annually.	\$93,201
TCM (Teacher Created Materials) Dual Language Social Studies	Dual Language classrooms were not included in the original Social Studies adoption SY 2017-2018. As Dual Language classrooms increase, the District needs to purchase additional materials for these new classrooms.	\$18,454
Additional Invoices	Science STEMScopes deferred payment Florida School Book Depository (FSBD)	\$109,991 \$150,000
Freight	Not accounted for in the World Languages Adoption	\$250,000

- 2) Requesting additional spending authority be given to BID Id: Instructional Materials Five – Year Plan SY 2020-2025 brought to the School Board on March 19, 2019, under item FF-1 resulting from additional expenses that were beyond School Board approval.

Original School Board approved spending amount was	amount spent	Additional Spending Authority Request
\$8,563,278	\$9,101,278	\$538,000

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- 3) Additional District-wide instructional software request as identified below, not related to adopted instructional materials:

<b>District-wide Purchase Request</b>		
Brain Pop	District-wide purchase for videos that teach students about all content areas, offers quizzes, activities, storyboarding, and an LTI with Canvas and Newsela. Gave to the District for free during the pandemic from March – June, and teachers have been using it and asking for it District-wide.	\$355,000
Scholastic F.I.R.S.T. and Literacy Pro	A product that secures the foundational reading skills needed for students in Grades PreK-2 helping to create fluent readers with strong comprehension skills.	\$161,000
<b>Total</b>		<b>\$2,424,541</b>
<b>There is approximately \$2.5 million in a revenue account and approximately \$2.8 million from the SY 2020-2021 instructional materials allocation being held in reserve by the Budget Department.</b>		

**Financial Impact Table:**

Action	Date	Term (years)	Amount
Original spending authority request	3/19/2019	5	\$ 8,563,278
Additional spending authority	10/20/2020		\$ 2,424,541
<b>New total contract amount</b>		<b>5</b>	<b>\$ 10,987,819</b>

Upon approval of this item, the new spending authority will be \$10,987,819. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.